



Refreshings Springs Church of God  
7719 LeSourdsville West Chester Rd. • West Chester, OH 45069  
(513)779-6574 • [refreshingspringschurchofgod@yahoo.com](mailto:refreshingspringschurchofgod@yahoo.com)  
[www.refreshingsprings.org](http://www.refreshingsprings.org)

April 15, 2012

To: Ministry Leaders  
Kingdom School Teachers  
Members at Large

Re: Maintaining Orderliness of Church

This is to request that each person teaching/leading an activity or person using the church facilities schedule adequate time before and after your activities to ensure your work space or equipment is set up and afterwards, shutdown and properly stored away. This little extra effort on the part of many will be a huge benefit to us all by:

\* **Honoring the Church:** the Lord calls us to make his sanctuary beautiful. The sanctuary and it's supporting units have always been a place of reverence.

\* **Showing Respect to One Another:** it's a wonderful feeling to walk in a room that is orderly and inviting. A space left in an orderly manner shows we had concern for one another and it also how shows how we perceive ourselves.

\* **Working Together:** all of us contributing to the care of God's house prevents the bulk of the work falling to just a few people. If we work together in the small things we get prepared to accomplish greater things.

\* **Appealing to Our Guests:** taking care of the facility and the related equipment lets our guests know we are good stewards of God's house. It also communicates an expectation of high standards as the norm for our contractors, inspectors and the like. Storing furniture and equipment will prevent safety hazards, clutter and potentially financial loss.

\* **Building Block to Excellence:** if we maintain the church in great order on an on-going basis, then we can spend our extra effort and resources on improvements and further beautification.

We are not interested in posting signs of rules all over the church but each of us as leaders can help inspire a lifestyle of High Standards and Teamwork. Here are a few thoughts of how you can help:

\* Arrive fifteen to thirty minutes early to ensure your space or equipment is set up and in working order. Avoid crisis and surprises as much as possible

\* Plan a few moments as part of your class or activity to clean up, restore chairs to a stacked position or push chairs under table. In addition, request participants, including children to help in the cleaning process. In most cases they will be very receptive. Further, this will teach many transferable skills to our children including helping, orderliness, team work , respect for the Lord's house and more.



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\*Store supplies, in particular, sharp instruments, glue and markers. Discard undesired papers and trash.

\*Store equipment such as instruments, chart boards, flip charts, tv, projectors etc in proper matter and locations. Properly store away personal belongings such as; coats, boots, umbrellas and purses.

\*Sweep, vacuum and or pick up spills, food, crumbs and paper.

\*Wash and put up dishes, store un-served food or dispose of in the proper manner, dispose of trash and place fresh bags in trash receptacles.

Thanks for helping with these few key items. It will mean much in maintaining the Lord's House in an excellent condition and a place we all will be proud to be a part of.

Sincerely,

*Bishop Nathan A. Perry*

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